



Building Certificate Form



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Building Certificate Application

This is an application for a Building Certificate in accordance with Section 149D of Environmental Planning and Assessment Act 1979

1 PROPERTY DETAILS

Lot		Section		DP	
Address					
.....					
.....					
.....					

2 DEVELOPMENT DETAILS

BUILDING TYPES

<input type="checkbox"/> Dwelling	<input type="checkbox"/> Garage	<input type="checkbox"/> Swimming pool
<input type="checkbox"/> Industrial building	<input type="checkbox"/> Commercial buildings	<input type="checkbox"/> Multiple Dwellings
<input type="checkbox"/> Other structures (please define):		
Floor Area of Building		Metres square
Whole or Part of Building	<input type="checkbox"/> Whole	<input type="checkbox"/> Part
Description of part of building for which the certificate is sought:		

3 SURVEY DETAILS

Company or Surveyors Name	
Date of the Survey Report	Date: / /

OFFICE USE ONLY

Application No:	Date: / /
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Building Certificate Application

4 AUTHORISATION DETAILS

Indicate the authority under which the application is being signed.

Owner(s) Owner's consent (attached) Purchaser under contract or their agent Public Authority

Authoriser's Name(s)

Postal Address

Telephone

Facsimile

Signature Date / /

If signing on behalf of the Company, please print your name and position.

Name

Position

5 APPLICANT'S DETAILS

Name(s)

Postal Address

Telephone

Facsimile

Mobile

Email

Signature of Applicant(s) Date / /

6 DETAILS OF ACCESS FOR INTERNAL INSPECTION

Contact name

Contact Phone No

7 POLITICAL DONATIONS

Yes No Has any person with a financial interest in this application, made a political donation or gift as outlined in Local Government & Planning Legislation Amendment (Political Donations) Act 2008?

COPYRIGHT INDEMNITY

The applicant hereby grants a royalty free, non-exclusive licence or will obtain the grant of such a licence to the Council to copy, reproduce, republish, transcribe or distribute the documents lodged with this development application for the purpose of notification of the development application, assessment of the development application and compliance with the provisions of the Government Information (Public Access) Act 2009. As far as is permitted by law the applicant hereby indemnifies the Council against any damages or claim arising from the exercise of such a licence.

PRIVACY NOTIFICATION

The information provided in this application and supporting documentation, is required to enable it to be assessed by Council and relevant State agencies. In accordance with the Government Information (Public Access) Act 2009, the application and supporting documentation will be placed on Council's website in full; with the exception only of the information provided above. Additionally, members of the public are entitled to access and take copies of the application and supporting documentation. Persons identified on the application may apply to Council to access or amend the information at any time.

OFFICE USE ONLY

Application No:

Date: / /

CSO name:

Notes

1 PROPERTY DETAILS

It is important that the property is accurately identified by its legal description.

2 DEVELOPMENT DETAILS

Please identify the type of building that best describes the structure and the floor area of the building. If the application is for part of the building, please provide a description of the part for which the certificate is sought.

3 SURVEY DETAILS

A copy of a survey report must accompany the application. The details of the surveyor and the date of the report are required. The survey plan must include the location of all structures to which this application relates relative to the property boundary

4 AUTHORISATION DETAILS

The names and signatures of the person(s) authorising the lodgement of the application must be shown in this section. It can be authorised by:

- (a) the owner(s) of the land on which the building is erected, or
- (b) any other person, with the consent of the owner(s) of that land, or
- (c) the purchaser under a contract for the sale of property that comprises or includes the building or part, or by the purchaser's Australian legal practitioner or agent, or
- (d) a public authority that has notified the owner of its intention to apply for the certificate.

Where the authorisation is by a purchaser under contract, Council may require evidence that a contract has been entered into.

5 APPLICANT'S DETAILS

Anyone can apply for a building certificate with the appropriate authorisation as detailed above.

All correspondence and notice of determination will be sent to the applicant. It is important to notify Council of any change of address and/or telephone number if this occurs during the processing of the application.

By signing this application, you are acknowledging that you have read the notes and instructions on this form and have included all the requested information as it applies to this application.

6 DETAILS OF ACCESS FOR INTERNAL INSPECTION

Internal access to the building may be required to complete the necessary inspection of the building. Please provide details of the manner of which access will be provided.

7 POLITICAL DONATIONS

Persons who make a relevant planning application to Council are required to disclose reportable political donations & gifts made by any person with a financial interest in the application within the period commencing two years before the application is made and ending when the application is determined. (Refer Council's website under "Development") Political donation means political donations to a party, elected member, group or candidate of \$1000 or more (or smaller donations totalling \$1000 or more),

1. "Gifts" means a gift within the meaning of Part 6 of the Election Funding & Disclosure Act 1981 and includes a gift of money or the provision of any other valuable thing or service for no consideration or inadequate consideration.

A person with relevant financial interest may include an applicant, landowner or someone who will obtain a financial gain from the application.